

CURRICULUM VITAE

I have been working in the Sustainability sector for more than 12 years, both in France and in the UK. The skills I gained throughout my career in various positions (Campaigner, Project Manager, Trainer, Researcher, and Facilitator) are highly transferable. My experience working with NGOs, charities, public and private sectors makes me a flexible and adaptable team player.

Education and Continuing Professional Development

2000-01 **University of Cergy-Pontoise - France**
1996-00 **University of Bordeaux – Sciences Po** www.sciencespobordeaux.fr/uk

Attainments

MSC in Environmental Public Relations – With distinction

BA in Politics, Law and Economics

Baccalaureate: Social Sciences and Economics

2015-2016 **The Schumacher Institute**
<http://www.schumacherinstitute.org.uk/learning/systems-thinking-for-effective-action/>
Systems Thinking for Effective Action – 6 days training course

Professional Career

August 2013 – ongoing **Freelance Sustainability and Engagement Consultant**
Stakeholder and community engagement, Process design, facilitation, research, training course design and delivery, project management
www.clairemellier.com

- **Landscape Scale Partnership (The National Trust)** Dec 2015 - Feb 2016
<http://www.nationaltrust.org.uk/>
 - ⇒ Stakeholder and community engagement for the development of a 'Statement of Significance' and a 'Spirit of Place' Statement for a defined area of Cheshire East
 - ⇒ This project seeks to develop a partnership approach to influence place-making and sustainable development in the Northern part of Cheshire East Borough, by defining what makes the area special and significant and through understanding connectivity between National Trust & Cheshire East Council sites and the wider landscape.
 - ⇒ Stakeholder and community workshops process design and Lead Facilitation
 - ⇒ Online public survey design and data analysis
 - ⇒ Workshops reporting and evaluation
- **Celtic Seas Partnership (Seaweb France – WWF UK)** June 2014 – ongoing
<http://celticseaspartnership.eu>
 - ⇒ Ongoing Stakeholder engagement support to the project team
 - ⇒ Case studies on 4 marine projects: Marine Renewable Energy (Sabella D10 wave turbine, Fecamp Offshore windfarm), Transnational Marine Governance initiative (CAMIS, PEGASEAS) and marine conflict resolution (GAP2 Scallops). Stakeholder interviews in French and English, desktop research and case studies writing

⇒ Facilitated a multi-stakeholder workshop in Brittany to develop innovative and collaborative ways of working to feed into the Marine Strategy Framework Directive consultation process in France

- **Living North Sea Initiative (Forum for the Future)** August 2014 – Feb 2015
<https://www.forumforthefuture.org/project/living-north-sea-initiative/overview>
 - ⇒ Stakeholder engagement Lead for the UK
 - ⇒ Developed the engagement strategy
 - ⇒ Stakeholder mapping, interviews and meetings
- **Early Generation Seeds in Sub-Saharan Africa (Bill and Melinda Gates Foundation / USAID)** March 2015
<https://docs.gatesfoundation.org/documents/EGS%20Convening%20Final%20Report.pdf>
 - ⇒ Support facilitator at a workshop in which stakeholders from across Sub-Saharan Africa, the US, Europe and India reviewed a study on how to increase the supply of Early Generation Seeds and developed specific actions for addressing the problem.
- **Strategy day (Understanding Animal Research)** September 2014
<http://www.understandinganimalresearch.org.uk/>
 - ⇒ Design and facilitation of a workshop involving staff and board members to review the organisation's strategy and develop an implementation plan for the period 2015-2018

2004 – July 2013

Sustainability Engagement Manager - The Environment Council (UK Charity)
Project Manager, Facilitator, Trainer and Researcher
www.the-environment-council.org.uk

2003-04

Business Development Officer - T.E.R (French Recycling company)
Customer relations, Site inspections, Business development, Project implementation www.ter-france.fr

2001-03

Campaigner - Robin des Bois (French NGO)
Campaign management, press relations, Researcher, Adviser to the environment Ministry, Liaison with communities and business sector
www.robindesbois.org

2000-01

Junior Consultant - Carrefour International (French Multinational Retailer)
Developed environmental reporting capacity focusing on energy, waste, water and land use planning, Input into the Group sustainability strategy
www.carrefour.com

Other Posts

2011-2014

Yoga Teacher - British Wheel of Yoga certified
One to one and group classes – Vinyasa flow yoga

2006-07

Volunteer Youth Educator - Envision (UK charity)
Facilitation of weekly meetings with a team of sixth form students. Support to implement social and environmental projects in their schools and local communities. www.envision.org.uk

Core Skills

Project Management

From proposal writing phase to final evaluation
Budget management of projects ranging from £15K up to £200K
Short-term (2 months) to long-term projects (1.5 years)
Client's relationship management: handling any queries and responding appropriately. Ability to deal with challenging situations under pressure

- **Defra (2010):** Sustainable growth within Environmental Limits workshops
- **Environment Agency (2008-2013):** Flood and coastal risks, waste management

- **WWF UK (2009):** One Planet Business - Personal Mobility
- **Aviva (2010):** Flood risks and community resilience
- **National Grid (2010):** Recycled Aggregates

Training delivery

Stakeholder Analysis (1 day course)
 Stakeholder Engagement for the Waste Sector
 Facilitation skills and Principles (2 days course)
 Bespoke training course design and delivery

- **States of Jersey (2012):** Behaviour change training for 25 Sustainability champions
- **Environment Agency (2013):** Coaching and training of 15 Better Regulation Champions in the West Midlands

Facilitation

Process design and workshop facilitation

- **Celtic Seas Partnership – Seaweb France / WWF UK (2014 - ongoing):** Process design and facilitation of a workshop in France
- **Understanding Animal Research (September 2014):** Facilitation of a Strategy day
- **Environment Agency (2012):** Workshops facilitation on flood risks management and better regulations in the waste industry
- **Shell: Brent decommissioning project (2007-2012):** Working group process design and workshops facilitation (Cell Management Task Group)
- **King's Lynn Borough Council (2009):** High conflict community workshops on urban regeneration
- **Energy Saving Trust (2009):** Workshops to identify partnership working opportunities between EST and WRAP
- **WWF One Planet Business Personal Mobility Dialogue (2008):** Group Facilitation of a European multi-stakeholder dialogue on transport
- **Nuclear Decommissioning Authority (2009):** Facilitation of stakeholder groups working on decommissioning of nuclear plants

Languages

French: Native mother tongue / English: Full professional proficiency

Research

Insight: Analysis of stakeholder's perceptions and needs
 Evaluation: Complete feedback loop to ensure engagement delivers on its objectives and build further insight about the needs of stakeholders

- **Oil and Gas UK (2013):** Researcher and co-author: stakeholder engagement guidelines for decommissioning of oil and gas production facilities
<http://www.oilandgasuk.co.uk/publications/viewpub.cfm?frmPubID=735>
- **Joseph Rowntree Foundation (2010):** Differential Impacts of Climate Change on Deprived Coastal Communities. Focus groups questionnaire design, interviews, data analysis and formulation of recommendations
- **Flood Plan UK (2008):** writing of a community flood planning guide
http://www.floodplanuk.org/flood-plan-guide/3/Flood_Plan_Guide.htm
- **Better Engagement for the Waste sector (2007):** writing of engagement guidelines for waste practitioners

Team Management

Management of up to 5 volunteers, one Project Coordinator and one Assistant at The Environment Council
 Management of 10 students at Henrietta Barnet and Hackney Community College with Envison

IT skills

Expert in all MS Office Applications